

<b>Committee(s)</b>	<b>Dated:</b>
Licensing	16 July 2019
<b>Subject:</b> Revenue Outturn 2018/19	<b>Public</b>
<b>Report of:</b> The Chamberlain Interim Director of Consumer Protection and Market Operations	<b>For Information</b>
<b>Report author:</b> Jenny Pitcairn, Chamberlain's Department	

### Summary

This report compares the revenue outturn for the services overseen by your Committee in 2018/19 with the final budget for the year. Overall total net expenditure during the year was £175,000 whereas the total budget was £117,000, representing an overspending of £58,000 as set out below:

<b>Summary Comparison of 2018/19 Revenue Outturn with Final Budget</b>			
	<b>Final Budget £000</b>	<b>Revenue Outturn £000</b>	<b>Variations Better / (Worse) £000</b>
<b>Direct Net Expenditure</b>			
Director of Markets and Consumer Protection	14	11	(3)
<b>Capital and Support Services</b>	(131)	(186)	(55)
<b>Overall Totals</b>	(117)	(175)	(58)

The Director of Markets and Consumer Protection has submitted a request to carry forward underspendings for the Markets Committee but none for the Licensing Committee. This request will be considered by the Chamberlain in consultation with the Chairman and Deputy Chairman of the Resource Allocation Sub Committee.

### Recommendation(s)

Members are asked to:

- Note the report and the proposed carry forward of underspendings to 2019/20.

## Main Report

### Revenue Outturn for 2018/19

- Actual net expenditure for your Committee's services during 2018/19 totalled £175,000, an overspend of £58,000 compared to the final net budget of £117,000. A summary comparison with the final budget for the year is tabulated below. In this and subsequent tables, expenditure and adverse variances are presented in brackets.

<b>Summary Comparison of 2018/19 Revenue Outturn with Final Budget</b>				
	<b>Final Budget</b>	<b>Revenue Outturn</b>	<b>Variation Better / (Worse)</b>	<b>Variation Better / (Worse)</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>%</b>
<b>Local Risk</b>				
Expenditure	(740)	(784)	(44)	(6)
Income	754	795	41	5
Total Director of Markets and Consumer Protection	14	11	(3)	(21)
<b>Capital and Support Services</b>	(131)	(186)	(55)	(42)
<b>Overall Totals</b>	(117)	(175)	(58)	(50)

- The most significant local risk variations were:
  - A net overspend of £26,000 on employee costs for agency staff;
  - An underspend of £16,000 in fees costs for Health and Safety inspections of Massage & Special Treatment premises, due to a lower number of inspections than anticipated;
  - A net overspend of £18,000 on employees, third party payments and contingencies due to agreed increases in Late Night Levy expenditure; offset by
  - An increase in Late Night Levy income of £18,000.
  - Additional income of £23,000 due largely to an increase in volume of premises licence applications and renewals.
- The increase in capital and support services is due to changes in the level and attribution of central costs, primarily in relation to the Comptroller and City Solicitor and Town Clerk's Departments.
- Appendix 1 shows the movement from the 2018/19 latest approved budget (as reported to your Committee in February 2019) to the final budget.
- The table overleaf shows the degree to which costs were recovered through fees by licence type.

Revenue Outturn by Licence Type	Revenue Outturn £000
<b>Late Night Levy</b> <sup>1</sup>	
Expenditure	(171)
Income	171
<b>Total Late Night Levy</b>	<b>0</b>
<b>Gambling Act</b> <sup>2</sup>	
Expenditure	(37)
Income	18
<b>Total Gambling Act</b>	<b>(19)</b>
<b>Tables &amp; Chairs</b>	
Expenditure	(129)
Income	129
<b>Total Tables &amp; Chairs</b>	<b>0</b>
<b>Massage &amp; Special Treatment</b>	
Expenditure	(47)
Income	47
<b>Total Massage &amp; Special Treatment</b>	<b>0</b>
<b>Premises, street trading and other</b> <sup>3</sup>	
Expenditure	(586)
Income	430
<b>Total Premises, street trading &amp; other</b>	<b>(156)</b>
<b>OVERALL TOTAL</b>	<b>(175)</b>

<sup>1</sup> Including administration costs

<sup>2</sup> The cost of administering some application types have now exceeded the statutory maximum fees, therefore it is not possible to fully recover costs in those instances.

<sup>3</sup> The costs relating to premises (excluding Late Night Levy) and street trading are not separately identified at present. This category also includes any non-recoverable costs.

## Local Risk Carry Forwards to 2019/20

- The Director of Markets and Consumer Protection has a local risk overspending of £3,000 on the activities overseen by your Committee. The Director had net local risk underspendings totalling £271,000 on activities overseen by other Committees. The Director is proposing that a total of £127,000 of his maximum eligible underspend of £174,000 be carried forward, none of which relates to activities overseen by your Committee.

## Appendices

- Appendix 1 – Movement from 2018/19 Latest Approved Budget to Final Budget

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